

Larchmont Charter School

CONTRACTOR CRITERIA

Larchmont Charter School is accepting bids from outside food vendors to provide lunch meals for all its school sites.

The ideal food vendor will have the following qualifications:

- Is familiar and willing to participate in the Farm to school program as well as Edible school yard program
- Has valid certifications and insurance documents
- Has excellent standing with the state in terms of meal menu requirements
- Provides nutritious and tasty meals

Formal bids may be accompanied by an oral presentation and food tasting. If interested, please contact, Myra Salinas at (323) 836-0860 or myra.salinas@larchmontcharter.org.

BID SPECIFICATIONS

Minimum specifications are listed below.

DURATION OF BID

This bid will have 30 days duration.

OPERATING SEASON

Larchmont Charter School defines the operating season with the beginning of the school year, which is typically in September, until the end of the school year in June. Operating season is limited to actual school days.

SETUP LOCATION

Larchmont Charter School shall specify the location within the various school sites.

VENDORS INSURANCE

1. The Vendor shall deliver at the time of execution of the Contract, certificates of all insurance required hereunder and shall be reviewed prior to approval by Larchmont Charter School. The certificates of insurance shall contain the description of the activity, and shall state that the companies issuing insurance will endeavor to mail to Larchmont Charter School ten (10) days notice of cancellation, alteration or material change of any listed policies. The Vendor shall keep in force the insurance required herein for the period of the Contract. At the request of Larchmont Charter School, the Vendor shall promptly make available a copy of any and all listed insurance policies. The requested insurance must be written by a Company licensed to do business in California at the time the policy is issued.

2. Larchmont Charter School shall be listed as additional insured on all the Certificates of Insurance

The Vendor shall indemnify, defend, and save harmless Larchmont Charter School and its employees from and against any suit, action or claim of loss or expenses because of bodily injury. Including death at any time resulting there from, sustained by any person or persons or on account of damage to property, including loss of use thereof, whether caused by or contributed to by said Larchmont Charter School, its employees or others.

SELECTION OF VENDOR

The selection of a vendor shall be based upon the ability of the provider to participate in the above-mentioned programs, bid price, compliance with specifications and the variety of food offered on the menu, and confidence in the provider.